

# Meeting Manager

## Meeting Room Scheduler



**C**yberMatrix **Meeting Manager** is an easy to use single or multi-user application for scheduling meetings and meeting room resources in office buildings. Use **Meeting Manager** to schedule conference rooms, schedule board meetings, schedule resources, schedule classrooms, schedule church events, schedule rental cars and even schedule tennis courts. Meeting Manager can handle all your meeting scheduling needs.

**M**eeting Manager is designed to maximize your productivity and by using it, you can eliminate cumbersome paper-based alternatives.

**A**ll users find it helps their days run smoothly by conveniently keeping track of meeting room bookings. **Meeting Manager** is simple to use, easy to install, and very cost effective.

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## Benefits of Meeting Manager

- ❖ Book meeting resources on daily, weekly and monthly basis.
- ❖ A search feature allows finding all rooms available on a given day for a certain time period.
- ❖ At the click of a button the scheduler screen toggles from single day view to a weekly view of the current resource's schedule.
- ❖ At the click of a button the scheduler screen can be toggled from single resource view to show bookings for all resources in the current day.
- ❖ Send e-mail to the meeting booker or meeting attendees and automatically notify people when appointment has been change.
- ❖ Users from non-English speaking countries may easily convert the software text into their own language equivalents.
- ❖ Bookings can be printed to the screen or sent to a printer (sorted by date or resource name).
- ❖ Standard, Client/Server, Enterprise and Web-based versions available.
- ❖ Runs on Windows 95, 98, ME, NT 4.0, 2000, XP and Vista.

Visit our web site now to download a **FREE** trial version of Meeting Manager. Or e-mail your address now to have a demo CD mailed out to you.

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(Discounts available for non-profit organizations)

## About CyberMatrix Corporation

CyberMatrix is a Calgary-based software company. Starting in May 1993 as CyberMatrix Computing, we focused mainly on computer consulting and some of our own commercial software development. In February 1998, the company was incorporated and began operating under the name CyberMatrix Corporation, Inc.

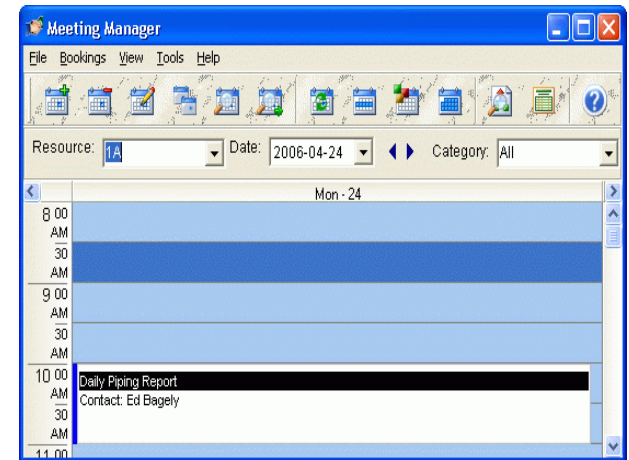
At CyberMatrix, we are committed to meeting the needs of businesses with quality software and dedicated customer support. We know that in order to succeed, the customer must always come first and foremost. We are always open to suggested improvements to our software and strongly encourage feedback.

Currently, our company's main focus is developing and selling quality business software. However, we can also perform customizations of our existing software for those customers with special needs. We can even develop specialized applications for interested companies.

We count among our customers fortune 500 companies, various government agencies and several respected Universities. We invite you to become one of our many satisfied customers too. For more information and a list of our products, visit our website at

[www.cybermatrix.com](http://www.cybermatrix.com)

## Meeting Manager Main Screen



## Meeting Manager Web Main Screen

